

The Path to Possibilities

## OFFICE OF ACADEMIC AFFAIRS MEMORANDUM

TO: Judy Gay
FROM: Pascal Scoles
DATE: October 22, 2013

**SUBJECT:** Institution-Wide Committee Meeting - September 23, 2013

The Institution-Wide Committee met on Monday, September 23, 2013 and the following actions were taken:

The Committee considered the:

(a) Revision to the Agenda to allow for election of officers

**Action taken:** Pascal Scoles was elected as Chair and Sharon Thompson was elected as secretary.

- (b) No minutes were available for the meeting of May 20, 2013
- (c) Revision to the Culinary Arts Program

**Action taken:** Recommend the approval of the revision.

c: Tom Hawk John Jones Pamela Gallimore